SN Author Journey for Hybrid Journals
July, 2020
Open Access – workflow overview

1.0

Section breaks are available in each palette colour and in a neutral blue grey. In most cases one section break colour should be used consistently throughout the deck – ideally following the colour of the Advancing Discovery bookmark on the cover page.
OA publishing process

Manuscript is submitted

Submitting author provides e.g. FundRef and ORCID information, article category is assigned

Peer review is conducted in the following steps.

OA agreement specific eligibility check: in-scope journals, article types

Corresponding author identifies him/herself as connected to a member institution

Identified article is sent to the member institution's article approval service accounts for final verification of eligibility

Eligible article is published immediately open access

OA Funding note added in article acknowledgments (if applicable)

AAS account provides status reporting of identified articles

Account balance report /invoice
Workflow introduction – Author journey

- Online processes that guide the author from article acceptance through publication for hybrid journals.
- When completing the identification process, authors can identify themselves as eligible and be matched to an institutional agreement.
- Once an author’s eligibility is confirmed by the institution, the article is published open access. In case of rejection, the author has the option to publish open access with their own funding or subscription.
Author journey – “MyPublication”

After article acceptance, the author receives an invitation to complete the publication process on “MyPublication.”
MyPublication – Overview

• The majority of Springer Nature hybrid journals use MyPublication to identify the eligible authors and for the editorial rights processes.

• Hybrid journals not using MyPublication are marked as “non-standard workflow” journals in the journal title list.

• The corresponding author is guided through this workflow to manage all administrative tasks of the publishing process.

MyPublication stages:

1. Publish your article open access with an Open Choice option (if the journal is not a fully open access one)

2. Agree to terms of publication online

3. Order offprints or posters in addition to your free (electronic) offprint
MyPublication – Article acceptance

Once an article is accepted for publication, the author receives an email with a link to complete MyPublication forms.
Welcome to MyPublication

Welcome page with overview of accepted article

Dear John Doe,
Thank you for publishing your paper in one of our journals.

Make Your Choice

In order to facilitate the production and publication of your article we need further information from you relating to:

- Please indicate if you would like to publish your article as open access with our Open Choice option. If so, your article will become freely available online for anyone worldwide and you will be able to easily comply with open access mandates.
- Please transfer the copyright, if you do not publish your articles as open access.
- Please note: We have some agreements with institutions which cover the article processing charge for Open Choice articles of their affiliated corresponding authors. Please read the specific information when you indicate your affiliation.
- Please indicate if you would like to have your figures printed in color.
- Please indicate if you would like to order offprints.

Answering the questions on the next few pages will take approximately 10 minutes of your time.

Please note: Be sure to complete the entire process until you get to the confirmation page. The subsequent production of your article depends on the finalization of the MyPublication process.

Please see our FAQ page if you have questions or problems completing the forms.

START NOW
Author and article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:
1. Selected institution
2. E-Mail domain recognition
3. IP recognition

The hierarchy of identification parameters is in the above order: 1, 2, 3. Authors are informed about how they were identified.

For example:
1. Selected institution: EPFL Lausanne
2. E-Mail domain recognition: ETH Zürich
3. IP recognition: FH Bern

-> The author is identified under EPFL Lausanne.
Choose Your Affiliation

Authors can type in their institution in the search field. If authors can’t find their institution they can search by city.
Choose Your Affiliation

If the author is matched to an institutional agreement, a green box appears immediately, which provides further information on the OA agreement.

Further identification parameters are IP address and email domain.
Opt-out policy

Identified Authors will have the option to publish their articles open access or subscription.
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If the article type is not covered by an agreement, an orange box appears containing further information.

Eligible article types covered by the agreement with Switzerland are:

• OriginalPaper
• ReviewPaper
• BriefCommunication
• ContinuingEducation
Your open access option

If the article type or license type is not covered, the author can choose to publish individually or traditionally non open access

Publish Open Access

When choosing to publish your article with open access your benefits are:

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- You retain the copyright
- Automatic export to PubMed Central.
- Easy compliance with open access mandates

Many funders and institutions mandate and finance Open Access (OA) publishing. To use the open access funds available and benefit from OA publishing at no cost to you, please check our OA funding database or contact your librarian.

When publishing your article open access you cannot change your decision later.

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I want to publish my article with open access.

- I acknowledge that the open access publishing charge is USD 2750.00/EUR 2170.00/GBP 1870.00 (excl. VAT) and that this choice is final and cannot be canceled later.

No
I want to publish my article traditionally without open access.

I am NIH funded.

- No
- Yes

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Colour and Offprints

The author can order optional color figures as well as additional paid offprints and posters.

Color and Offprints

Color Figures

By selecting this option, your figures will appear in color in the printed version of your article. Please note the charge for printed color figures is €950 / US $1150. The electronic version of your article will always show color figures at no additional cost.

Choose if your figures will be printed in color

- [ ] Yes, I would like to have color figures in the print article and will be charged at the rate given above.
- [x] No, I do not want to have color figures in the printed article.

Charge for color figures US $0

Free Offprints

As corresponding author you will automatically receive a free electronic offprint (PDF file) for your article.

Additional paid offprints

You can order paid offprints additionally to your free offprints.

Order paid Offprints
Your address

The author states his or her invoice address even if there will be no invoice.

This is a generic page for all kinds of articles and is issued for data management.
Send order

On the last page there is a summary of all orders

Open Choice is not charged to the author but is covered by the institution.
Support for authors

Contact details for further support are located on the MyPublication pages. Authors can also find helpful information in the FAQ, and in the author helpdesk.
Useful Contacts

FOR AUTHORS and APPROVAL MANAGERS

- OA verification (oaverification@springernature.com)

FOR THE CONSORTIUM

- OA verification (oaverification@springernature.com)
- OA Coordinator
Questions?

oa.verification@springernature.com

The story behind the image

Antarctica meltdown could double sea level rise

Researchers at Pennsylvania State University have been considering how quickly a glacial ice melt in Antarctica would raise sea levels. By updating models with new discoveries and comparing them with past sea-level rise events they predict that a melting Antarctica could raise oceans by more than 3 feet by the end of the century if greenhouse gas emissions continued unabated, roughly doubling previous total sea-level rise estimates. Rising seas could put many of the world’s coastlines underwater or at risk of flooding and storm surges.